



<b>S&amp;W READY MIX CONCRETE COMPANY</b>	PLANT #:
<b>CORPORATE ENVIRONMENTAL / SAFETY PROGRAM</b>	<b>MAY</b>
<b>ACCIDENT REPORTING - MONTHLY TRAINING TOPIC</b>	

## **REPORT IT OR REGRET IT**

Everyone is a safety inspector – it's part of the job. You are responsible for watching out for any hazards. If you are authorized and qualified to do so, you may fix them yourself. Otherwise, you must report hazards so they can be corrected.

### **Here are some examples of what you should report:**

- **Accidents** - Sometimes you might hesitate to report an accident because it might ruin an accident-free rating, or lose a safety prize for the crew. But the costs of not reporting an accident can be very severe. An unreported problem today might result in a fatal accident tomorrow. Failing to report a hazard is the same as setting a trap for an unsuspecting person to walk into.
- **Close Calls** - Again, there is sometimes reluctance to report close calls because of embarrassment, or fear of getting into trouble. But it is very important to do so, because you might save the next person from serious injury or death. In fact, you frequently learn more from close calls than you do from injury accidents.
- **Broken, Damaged Or Malfunctioning Equipment** - You may know that the cord on a tool is damaged, but the next person might not notice it and receive a fatal electrical shock. You might know about the crack in that ladder rung, but your unsuspecting co-worker may take a bad fall.
- **Spills** - The hazards of spills range from slips and falls to toxic chemical exposure, environmental damage, fires and explosions. Spills of certain materials are a threat to the whole community.
- **Fire Hazards** - Everyone needs to watch out for fire hazards such as accumulations of combustible materials.
- **Defective Safety Equipment** - Damaged Personal Protective Equipment (PPE), empty fire extinguishers and smoke detectors that don't work are just a few examples.
- **Unsafe Conditions** - Someone has to speak up about job hazards so that something can be done about them. You have a right and an obligation to report problems such as contact with chemicals, hazardous atmospheres and unsafe equipment. This even includes reporting the unsafe actions of others - such as co-workers who are working carelessly or under the influence of drugs or alcohol.
- **Injuries** - Minor injuries have a way of turning into major ones. There have been cases of small cuts and punctures which have become so badly infected that amputation was required. Be sure to report all injuries to your supervisor or the safety department. Multiple small injuries may be an indication of a bigger safety problem.



Many hazards and injuries go unreported because workers do not know how to report them. It is important that you learn the procedures for reporting problems in your workplace. Find out who you should talk to when you have safety concerns.

*It is up to each and every one of us to report any accidents, injuries or close calls, as well as anything which threatens our safety or that of our co-workers or the public.*